

City of Ypsilanti Non-Motorized Advisory Committee Committee Member Duties and General Information

1. Committee Member Duties

- Overall, work to further the Committee's Statement Of Purpose (from the Committee bylaws) - "The City of Ypsilanti Non-Motorized Advisory Committee (NMAC), working through the Planning Commission, will work to enact recommendations of the City of Ypsilanti Non-Motorized Plan so as to offer residents increased non-motorized transportation and recreation options as well as having the Plan creating economic and quality of life incentives to the City
- Attend a majority of the monthly Committee meetings (normally the 1st Thursday of a month, 7pm at the downtown Library.
- Occasionally attend City Planning Commission and City Council meetings to support non-motorized agenda items. It should be noted that the Non-Motorized Advisory Committee is a committee of the City Planning Commission and all new (as well as request for reappointment of) members of the NMAC must be approved by the Commission.
- Work on Committee projects such as...
 - Pedestrian improvements (signage, pavement markings, etc.)
 - Bike lanes
 - Disabled access improvements
 - Border To Border Trail improvements and promotion
 - Snow removal on sidewalks
 - Events such as the Committee table at the August Parkridge Festival

2. Committee Chair

Bob Krzewinski – wolverbob@gmail.com – 734-487-9058 (home) – 734-218-3307 (cell)

3. Non-Motorized Advisory Committee Bylaws - Amended March 2016

1. Structure

a. Officers – During January of every odd-numbered year, the Planning Commission shall appoint a Committee Chair, taking in account the recommendation of the Committee members, to serve a two-year term of office. In turn the newly appointed Committee Chair will select Committee Vice-Chair and Secretary to serve two-year terms of office.

b. Committee members – The Committee Chairman shall select Committee members from City residents interested in serving on the Committee. Committee members will serve a two-year term of office, with Committee member appointments approved by the City of Ypsilanti Planning Commission. A Committee member's term starts on the date they are approved by the Planning Commission and expires on the last day of the month two years later

2. Meetings

a. Meetings – Normally held monthly with a public announcement made through the City Clerk's office. This public notice will be at least 48 hours prior to the start of a meeting.

b. Location – In a disabled accessible location in the City.

c. Minutes – Will be provided to the Planning Commission with an offer to forward the minutes to the Mayor and City Council.

3. Statement Of Purpose

"The City of Ypsilanti Non-Motorized Advisory Committee, working through the Planning Commission, will work to enact recommendations of the City of Ypsilanti Non-Motorized Plan so as to offer residents increased non-motorized transportation and recreation options as well as having the Plan creating economic and quality of life incentives to the City".

4. Communications

The Committee will keep the public informed of its work and activities through the City web page, public programs, information displays and a newsletter. In addition, the Committee will issue an annual report ever January to cover activities of the previous calendar year.

4. City Of Ypsilanti Non-Motorized Documents – Reference Information

City Non-Motorized Plan

<https://cityofypsilanti.com/256/Non-Motorized-Transportation-Plan-2010>

City Complete Streets ordinance

<https://cityofypsilanti.com/DocumentCenter/View/285/Complete-Streets-Ordinance-PDF?bidId=>

This ordinance basically states that when a street is built or reconstructed, all users (not just motorists) must be taken in account, meaning bicyclists, pedestrians and the disabled.

Responsive Traffic Safety Improvement Policy

<https://cityofypsilanti.com/699/Speeding-Concerns>

“Traffic Calming” (physical efforts, through road design, speed limits, road markings, speed Bumps, etc.) are very much a concern of bicyclists, pedestrians and the disabled as motorists driving over the speed limit can have very negative effects. This policy, adopted by City Council, tells what steps must be taken to put traffic calming items into effect.

Non-Motorized Advisory Committee City web page (has links to meeting agendas/past minutes)

<https://cityofypsilanti.com/296/Non-Motorized-Advisory-Committee>

Non-Motorized Advisory Committee City Facebook page

<https://www.facebook.com/YpsilantiNMAC>

Planning Commission web page (has links to meeting agendas/past minutes and a calendar of meetings)

<https://cityofypsilanti.com/329/Planning-Commission>

City Council Agenda web page (has links to meeting agendas/past minutes and a calendar of meetings – scroll down to City Council)

<https://cityofypsilanti.com/AgendaCenter>

5. Appointment Process To Serve On The Non-Motorized Advisory Committee

- Attend a regular Non-Motorized Advisory Committee meeting or contact the Committee Chair indicating interest in the Committee.
- Committee members should be City residents.
- Terms are for two years.
- Committee members must be approved by the City of Ypsilanti Planning Commission, since the Non-Motorized Advisory Committee is a committee of the Commission. Committee member approvals are done at the regular meetings of the Planning Commission held on the 3rd Wednesday of every month at City Hall.
- Submit to the Non-Motorized Advisory Committee Chair a 1-3 paragraph document with any background information you would like to share along with a simple statement why you are interested in the Committee and/or non-motorized issues. This will be forwarded to the Planning Commission for their next upcoming meeting information packet. Statements must be received by the Thursday prior to the next Commission meeting so as to be placed on the Committee meeting agenda. A Commission meeting schedule is at <https://cityofypsilanti.com/DocumentCenter/View/1826/2019-Planning-Commission-Meeting-Schedule>.
- While not mandatory, a nominee can attend the Planning Commission meeting where the appointment will take place and make a statement during the public comment segment of the meeting. Generally, the Non-Motorized Advisory Committee Chair or another member of the Committee will attend the Commission appointment meetings.
- If for any reason you need to resign from the Committee, please inform the Committee Chair.

